

New Requirements For Elevator Inspections

The implementation of the new NYC Construction Codes brings a number of changes to the Elevator and Filing Communities. Effective January 1, 2009, Elevators undergoing inspections will be subject to more stringent requirements and will require a new filing process, detailed below.

Inspection Requirements:

- Building owners will now be required to conduct an annual basic, no load, test and a full load inspection test every five years.
- Inspections/tests must be performed by an Approved Agency and witnessed by another Approved Agency not affiliated with the agency performing the test. A list of Approved Agencies can be found on our [website](#) by searching by licensee's name, number or company.
- All passenger elevators must have an updated maintenance log and maintenance contractor record readily available upon request.

These inspection requirements are applicable to all newly installed or existing devices: Passenger Elevators (Electric or Hydraulic) Freight Elevators; Sidewalk Elevators, Escalators/Moving Walks, Private Residential Elevators, Dumbwaiters, Material Lifts, Vertical Reciprocating Conveyors and Elevators used for construction. Note: Only Water Hydraulic Elevators require a 3 year test.

Filing Requirements:

Effective January 1, 2009, an inspection report will be required to be filed with the Department every year for each device. The inspection report must be signed by the:

- Building Owner;
- Approved Agency Director performing the test;
- Approved Agency Inspector who witnessed the test; and the
- Approved agency director of Inspector who witnessed the test.

This inspection report must be filed with the Department within 45 days of the date of the inspection. If a defect is found, the applicant has 45 days from the date the inspection report is filed to correct. Once corrected, the applicant must file an "Affirmation of Correction" affirming the defects have been corrected. This certification must be filed within 15 days following the inspection.

Failure to comply with these new provisions may result to penalties, stop work orders and/or violations.